

# Today's Women's Health Specialists

## CANCELLATION POLICY

Should you need to cancel your appointment for any reason, we require a minimum of 24 hours notice, or you will be charged as follows:

**OFFICE VISIT:** \$25.00

**PROCEDURE:** \$75.00

Failure to pay cancellation/no show fees may result in Today's Women's Health Specialists denying you the opportunity to reschedule your appointment until the amount is paid in full. We will review cancellations on shorter notice case-by-case basis. Repeated cancellations may result in our company terminating your care. Thank you for your cooperation.

I \_\_\_\_\_, understand this policy: \_\_\_\_\_ Date: \_\_\_\_\_  
(Printed name) (Signature)

# *Today's Women's Health Specialists*

## **NO SHOW POLICY**

As a courtesy to other patients who wish to see the doctor as quickly as possible, please call to reschedule or cancel your appointment as soon as you know you will be unable to keep your appointment. If you contact our office more than one business day before an office visit and at least three business days before a procedure you will avoid the no show charge.

If you do not call to cancel your appointment more than one business day before an office visit or at least three business days before a procedure you will be billed \$25 for a missed office visit or \$75 for a missed procedure.

Our goal is to provide excellent care to our patients, the No Show charge helps us ensure effective scheduling to ensure patients may be seen by their doctor as quickly as possible.